

JOB DESCRIPTION

Revision Date: _____

Job Title: Carpenter/Joiner I

Job Classification: Hourly

Department: Scaffolding

Reports To: Carpenter Supervisor

Job Summary

Responsible to construct items following blueprints or layout using specified material and build other items as requested such as furniture, ceilings, floors, walls or cabinets in order to modify existing buildings or rooms.

Duties and Responsibilities

Technical Competencies:

- Ability to read joiner drawings and layout drawings and select appropriate material which includes fixtures or specialized hardware, wood or steel for construction of the project.
- Ability to be self-sufficient in carpenter technics minimum tack welding requirements and material torch cutting requirements (tack welding/torch cutting internal training provided if necessary).
- Knowledge in layout preparation, marks cutting, cuts and assembles.
- Knowledge of civil works/construction best practices and applicable standards.

Tools use Competencies:

- Layout tools and material using pencil and chalk line marks and cut and shape materials to prescribed measurements.
- Assemble cut material into shape and fastens them together with nails, dowel pins or glue.
- Repair or adds to existing project, exterior or interior accommodations.
- Remove and replace sections of structures or buildings in order to remodel the area or to add to an existing room or building.

Other Qualifications

- Responsible for its own work quality wise, including inspection.
- Understand and follow HSE specific safety rules for the intended application.
- Contribute fully to the team effort to maintain 5S, workstation cleanliness organization.
- Perform any other duties as assigned.

Additional duties and responsibilities may be added to this position as required by the organization.

Commitment to QHSE

employees are required to follow Quality, Health, Safety, and Environmental Policies & Procedures on a daily basis. Employees are required to work safely, effectively, and efficiently in order to care for the environment, work place, and coworkers. Employees are highly encouraged to suggest ways to improve any aspect of the company's processes.

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Experience Qualification	
Minimum of 3 years of carpenter/joiner related experience, preferable shipyard environment.	Familiar with shipyard carpenter/joiner methods and techniques.
Skills and Abilities Qualification	
Communication Skills Judgment and Decision Making Skills Mathematical Skills Problem Solving Skills Analytical Skill	Ability to interpret drawings Ability to work at various heights Ability to work on any shift Teamwork Oriented Bilingual (English/Spanish) preferred
Education Qualification	
High School Diploma or Equivalent preferred	

Job Description Approvals	
Dept. Head Name: _____	
Dept. Head Signature: _____	Date: _____
HR Manager Name: _____	
HR Manager Signature: _____	Date: _____

Employee Acknowledgement of Job Description	
Print Employee Name: _____	ID#: _____
Employee Signature: _____	Date: _____